



Library and Information Association
of New Zealand Aotearoa
Te Rau Herenga O Aotearoa

LIANZA Council Minutes
Monday, November 11 2024
1.00pm-3.00pm

Present: Ivy Guo (President), Stephen Pennruscoe (elected member), Denise Wilson (appointed member), Richy Misilei (Immediate Past President), Mark Crookston (President-elect), Lydia Tsen (Treasurer), Hana Whaanga (elected member), Jo Cocker (elected member), Troy Tuhou (appointed member Tikanga and Mātauranga Māori), Neda Zdravkovic (elected member)

Apologies:

Chair: Ivy Guo

Minutes: Jess Buchanan-Smith (Office & Design Manager)

LIANZA COUNCIL QUORUM: A quorum for a Council Meeting shall be six Council Members including one of the President Elect or the President.

LIANZA VISION: A thriving library and information sector

LIANZA MISSION: Strengthening our members to be innovative and responsive to future information needs.

STRATEGIC QUESTIONS FOR COUNCIL TO KEEP TOP OF MIND:

What are the strategic implications for discussion? How will this help us achieve our mission/vision?

How does this fit our strategic plan? What are the governance questions here?

What are the top 2 –3 strategic issues for us in the next 1/2/5 years? What are the strategic implications of these? What have we missed? What are the long-term implications of this?

How would we like this to be different?

ITEM DISCUSSED		DISCUSSION, ACTIONS & DECISIONS
Opening karakia		Welcome & karakia by Ivy Guo.
Mauri oho Mauri tū Mauri ora ki a tātou Haumi e, hui e, tāiki e!	Awaken the spirit Engage the spirit The spirit of life amongst us Be united in purpose!	
Whakawhanaungatanga		
DISCUSSION		
Minutes from previous meeting		Public Council minutes now available on LIANZA website https://www.lianza.org.nz/about/what-we-do/reports/
Action from previous meeting <ul style="list-style-type: none"> - Add a due date so priorities are clear within the action tracker. - Plan timeline for VP workshop timing following the ED's appointment - Ivy to draft AGM agenda & send to Council for feedback. - Move December Council meeting. - Rethink priorities & dates + add comments column into document audit tracker. - Jess to find previous conference documentation created in planning, send to Mark and Hana - Council to approve conference committee 		<ul style="list-style-type: none"> - Add a due date so priorities are clear within the action tracker - Done - Plan timeline for VP workshop timing following the ED's appointment – to be done once Laura starts. However, noted that a date would be preferred to be set to ensure we get this set up within the first 30 days of Laura starting. This will help set Laura up with a lot of the knowledge she will need going into the new year. However, this may be a push with how much time is left between the start date of Nov 25 & Christmas. If not before Christmas, set for early January but give her a starting point prior to the break. Important part of the induction period that Council is setting those clear priorities. - Ivy to draft AGM agenda & send to Council for feedback – Agenda has been sent out, requesting questions from members & some speakers have been confirmed. - Move December Council meeting – just waiting on two votes, 11 Dec is the current date that suits the majority. - Rethink priorities & dates + add comments column into document audit tracker. - Jess to find previous conference documentation created in planning, send to Mark and Hana – done & first committee meeting has been set. - Council to approve conference committee – done.
ED & OFFICE REPORTS		
Website refresh		Feel more comfortable if decision was made once Laura has started. Project is near completion & money has already been paid. Don't think it's a refresh, more a consolidation & need to ensure the communications are correct & framed right when we go out to members. Whole idea is to merge separate

	<p>communications channels into one so it's all accessible from one place. Confusion around the blog now being called LIANZA News – any change of names with new items will need to be communicated so people don't think it's disappeared. Council decided to endorse the project subject to final approval & sign off by Laura once she has started. Priority to have it finalised by the AGM so it can be announced formally to members. Council would like to see the key messages of the comms plan for this project.</p> <p>Action: Website refresh pending Laura's review & approval.</p>
<p>STRATEGIC FOCUS</p>	
<p>REPORTS DUE TO COUNCIL</p> <ul style="list-style-type: none"> - LIANZA AGM - Standing Committee on Climate Action update 	<p>Standing Committee on Climate Action update from Alexis, the current chair of the committee. Committee formed to demonstrate leadership & guidance to the sector on Climate Action. Recommendations of a stronger climate action theme at the next LIANZA conference & the possibility of funding for the committee on PD opportunities. The committee follow NSULIB through newsletter updates & connections were made with IFLA through Kim Taunga, but focus is more engagement with LIANZA members than outward at this stage. Haven't formally reached out to make any international connections. Current work through two committee members on the creation of a toolkit, interest in collection management in a more sustainable way. Will soon be reaching out to the LIANZA Office on how to engage with the membership on what they think & what they think would be useful. Also talking to the LSCFOI around the Freedom-to-Read toolkit as that is a great example of how it's been done previously. Terms of reference noting advocacy is currently a struggle so LIANZA Council may be able to help in that space – especially with statements in response to current events & putting word out on behalf of the profession.</p>
<p>COMPLIANCE REQUIREMENTS</p>	
<p>FINANCE & AUDIT</p> <ul style="list-style-type: none"> - Audit update - Budget plan 	<p>Lydia shared details on incorporated societies act & the process for next year. New constitution has to go to membership at next AGM, but process needs to be underway by audit (June 2025).</p> <p>Action: Allocate more time in December meeting for financials.</p>
<p>PEOPLE</p> <ul style="list-style-type: none"> - ED Recruitment - Zola Maddison, ALIA (guest speaker) 	<p>Laura Marshall joined to meet LIANZA Council.</p> <p>Action: Richy & Troy (along with other Auckland council members) to organise a formal gathering with Laura as a welcome.</p> <p>Zola Maddison, Director of events & training at ALIA. Previous discussions with Ivy on need for advocacy training in the library sector. Resources created by Bill & Melinda Gates Foundation on training library staff on advocacy skills. Training needed at both national & local level. Coordination between the two needed since the local level can only get so far & the local advocates need a national channel to tap in to. Critical</p>

	part of the learning & development of library staff. Need for local & regional to be heard at a national level. Important that there are practical skills that the participants walk away with. Potential for collaboration with LIANZA & ALIA to engage both memberships – the more that are part of it the better off the overall sector will be.
STAKEHOLDERS - Coalition for Books – meeting report	
POLICY REVIEW - Document Audit Tracker https://docs.google.com/spreadsheets/d/1vFfwyue_euW9BxcTHE_A7neXZAy5jkyjoFWNbPjp_CKk/edit?usp=sharing	
ADVOCACY - Ministry for Culture & Heritage Creative and Cultural Strategy and consultation: https://www.mch.govt.nz/about-us/amplify-creative-and-cultural-strategy-new-zealand#consultation - Chief Science Advisor report: the library's role, and future govt advocacy: https://www.pmcsa.ac.nz/topics/building-young-peoples-resilience-through-media-and-information-literacy-and-digital-citizenship/	Mark to explain further via email – MCH looking for feedback. Action: Mark to talk to Angie about how to communicate this to members. CSA report – opportunity to hook their statement for future advocacy work.
BOARD DISCUSSION - Central government (Workplan Nov)	
OTHER BUSINESS -	
SUMMARISE ACTIONS -	Actions: <ul style="list-style-type: none"> - Website refresh pending Laura's review & approval. - Richy & Troy (along with other Auckland council members) to organise a formal gathering with Laura as a welcome. - Ivy to share advocacy training resources. - Mark to talk to Angie about how to communicate this to members. - Allocate more time in December meeting for financials.

	- Finalise dates for 2025 Council meetings, especially face to face in February.
REFLECT ON MEETING - We did & we should	
CLOSING	
Closing karakia	
Whakanoa i tēnei wahi Whakanoa i tēnei kōrero Whakanoa i tēnei tangata, i tēnei tangata Haumi e, hui, e, taiki e!	Remove the restrictions from this location Remove the restrictions from this conversation Remove the restrictions from each of the people here Be united in purpose!