

MĀORI GREETING & SIGNOFFS

FOR LETTERS AND EMAILS

GREETINGS

Formal letter or email

Tēnā koe [name]	Dear [name] Greeting (one person)
Tēnā kōrua	Greeting (two people), don't insert the names.
Tēnā koutou	Greeting (three or more people)

Informal letter or email

Kia ora can mean hello, good morning, good afternoon and thank you.

Kia ora	Hello (any number of people)
Kia ora kōrua	Hello (two people)
Kia ora koutou	Hello (three or more people)
Mōrena or Ata mārie	Good morning

OTHER

Ngā mihi	Thank you
Ngā mihi nui	Thank you very much
Ngā mihi maioha	Thank you with appreciation
Aroha mai	Sorry, I'm sorry, My apologies
Kei te pēhea koe?	How are you? (one person)
Kei te pēhea kōrua?	How are you? (two people)
Kei te pēhea koutou?	How are you? (three or more people)
Kei te pai	I'm well
Kei te tino pai	I'm very well
Kia manahau!	Enjoy!
Ka mau te wehi!	Awesome! Fantastic!
Mere Kirihimete	Merry Christmas

SIGNOFFS

Nā	From
Nāku, nā	Yours faithfully
Nāku iti noa, nā	Yours sincerely
Ngā mihi	Kind regards or thank you
Ngā mihi nui	Kind regards (with more emphasis on gratitude)
Hei konā mai	Goodbye for now
Mā te wā	Bye for now, see you later
Noho ora mai	Stay well, look after yourself, good bye
Kia pai tō rā	Have a nice day
Kia pai tō kōrua rā	Have a nice day (two people)
Kia pai tō koutou rā	Have a nice day (three or more people)
Kia pai tō rā whakatā	Have a great weekend!