

## **Minutes of Pubsig meeting held at WP on Wednesday 13<sup>th</sup> June 2007**

**Present** – Barbara Whitton (Chair), Brian Anderson, Debbie Duncan, Margaret Parbhu, Rose Barker, Joanne Horner.

**Apologies** – Lesley Clague

**Minutes previous meeting** – moved Brian / Debbie confirmed

**Finance** – balances - current account \$2016.02 and saving account \$2,296.42. Invoices to be sent out for Library Assistants Day Out.. Payments have been made to Lynne Walker (travel) and catering for L.A. day out. All accounts up to date.

**Library Assistants Day Out** – They were very late getting back but all comments were most favourable, with excellent reports all round WP appeared to be the most popular destination.

**LIANZA Correspondence** – communication from the sig re membership costs etc will be on next council meeting agenda.

**Statistics** – National Library made offer to manage them for this year which was gratefully accepted. Convenor to acknowledge this by letter.

**Remuneration Committee** – they were to hold their second meeting later today. They will possibly use the same consultants with committee involved in moderation. R & S Groups management levels to be clarified. Brian expressed satisfaction with the way it was coming together for PL's.

**North Island Managers Meeting** – they were happy with the progress made by the Review Working Party– balance of communication can be conducted electronically, Barbara to make contact with Bernie. There was also an excellent response to issues involving public libraries.

**BDM's** It was agreed that the Archivists and the Genealogists were making good submissions to the proposed legislation and that we should leave it to them.

**Policies Discussion** – policies for reserves and suggestions for purchase were discussed. We agreed that it would be most useful to make available to public librarians via the sig page on LIANZA site, perhaps in the form of an "Ideas Suite"? Brian is keen to establish a site to collect / summarise ideas on various topics and policies of interest to Pubsig members. Some brainstorming took place with the result that the committee agreed to look at the establishment of an "Ideas Suite" on the website – to be owned by Pubsig and to be a selection of current information for the information of Pubsig members to assist them with issues concerning all aspects of public library management e.g policies, best practice, options for consideration etc. We will continue the work on policy next meeting, topic, Borrower Registration.

Next meeting –**25<sup>th</sup> July, 9-30am** to coincide with One Voice and BIGPLANZ meetings